

ITEM NO. _____

PREPARED BY: Diep Tran

COMMISSIONER _____

APPROVED BY: Lisa Kelly

RESOLUTION APPROVING CONTRACT IN THE AMOUNT NOT TO EXCEED \$35,000.00 WITH ACI ENVIRONMENTAL ASSOCIATES, INC. FOR PROVIDING ENVIRONMENTAL AND ASBESTOS CONSULTING SERVICES AT 157 POPLAR; AND THIS ITEM REQUIRES EXPENDITURE OF COUNTY CIP FUNDS IN THE AMOUNT OF \$35,000.00 FROM THE FY 2009-2010 BUDGET FOR CIP NUMBER 307372, 157 POPLAR. SPONSORED BY COMMISSIONER MIKE RITZ.

WHEREAS, The County intends to renovate and restore to full operation the Shelby County Office Building (SCOB) at 157 Poplar as part of a comprehensive plan for office space efficiency in its downtown buildings; and

WHEREAS, The County has the need to hire a Consultant for asbestos abatement at the Shelby County Office Building; and

WHEREAS, The County desires to utilize an existing contract for environmental and asbestos consulting services between ACI Environmental Associates, Inc. and the City of Memphis; and

WHEREAS, The Consultant has the knowledge and expertise to provide such services; and

WHEREAS, Funds are available in CIP Project Number 307372, 157 Poplar; and

WHEREAS, It is necessary to appropriate funds in the amount not to exceed \$35,000.00 to fund this contract.

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the contract with ACI Environmental Associates, Inc. in the amount not to exceed \$35,000.00 for environmental and asbestos consulting services at 157 Poplar is hereby approved.

BE IT FURTHER RESOLVED, That funds in the amount not to exceed \$35,000.00 be and are hereby appropriated from CIP Project Number 307372, 157 Poplar.

BE IT FURTHER RESOLVED, That the County Mayor is hereby authorized to execute any and all documents necessary to the intents of this resolution, executed copies of which documents shall be placed on file in Contracts Administration and Purchasing Department.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants in an amount not to exceed \$35,000.00 to ACI Environmental Associates, Inc. for the purposes contained in this resolution and to take proper credit in their accounting therefor.

Joe Ford
Interim Mayor

Date _____

ATTEST:

Clerk of County Commission

ADOPTED _____

SUMMARY

I. Description of Item

The Shelby County Office Building (SCOB) was constructed in 1959. It contains five stories, including the basement, and provides approximately 59,000 square feet of conditioned office space. Current building occupants include: Election Commission, Jury Commission, and the District Attorney General's (DAG) Office. The building furnishings, mechanical systems, electrical systems, and supporting infrastructure are approximately 50 years old and well beyond their intended useful life. The County intends to renovate and restore to full operation the SCOB, as part of a comprehensive plan for office space efficiency in its downtown buildings.

Samples of building materials were taken at various locations in the building and were tested positive for asbestos. Asbestos-containing materials will be disturbed during the course of renovation and abatement of these hazardous materials prior to disturbance is needed. The attached resolution recommends approval of a contract with ACI Environmental Associates, Inc., an LOSB, for the provision of environmental and asbestos consulting services at 157 Poplar in the amount of \$35,000.00. ACI Environmental Associates, Inc. currently has a contract with the City of Memphis for environmental and asbestos consulting services. ACI shall evaluate the asbestos present in the SCOB and prepare specifications for remediation of any hazardous asbestos conditions. Funds are available in the FY 2009-2010 Budget for CIP Project Number 307372, 157 Poplar.

II. Source and Amount of Funding

A. Amount Expended/Budget Line Item

FY 2009-2010 CIP PROJECT NO. 307372, 157 POPLAR

Original Allocation	\$5,000,000.00
Prior Appropriations – Other Resolutions	(\$1,251,516.00)
Pending Appropriations – Other Resolutions	<u>(105,000.00)</u>
Unappropriated Balance	\$3,643,484.00
This Appropriation	<u>(35,000.00)</u>
Unappropriated Balance, if Approved	<u>\$3,608,484.00</u>

B. All Costs (Direct/Indirect)

Contract Amount	<u>\$35,000.00</u>
Total Projected Expense	<u>\$35,000.00</u>

C. Additional or Subsequent Obligations or Expenses of Shelby County

None.

III. Contract Items

A. Type of Contract: County/Consultant Agreement.

- B. Terms – Commence upon the execution of the contract and continue through December 30, 2010.

IV. Additional Information Relevant to Approval of this Item

Administration recommends approval of this Resolution.